

COUNTY RELAYS 2027

(comprising Championship, Junior Championship and Age Group Championship)

Held under Swim England Regulations

9th and 16th January 2027

9th @ Haberdasher Boys School Butterfly Lane, Elstree, Herts. WD6 3AF

&

16th @ Westminster Lodge Leisure Centre, Holywell Hill, St Albans, AL1 2DL

CONDITIONS

1) GENERAL CONDITIONS

- a. The Swim England Hertfordshire (SEH) County Relays are NOT licenced.
- b. Any matter not covered by these conditions will be determined by the County Relay Executive being the Promoter, Meet Director and Technical Director.
- c. The Promoter of this event is Louise Hughes on behalf of Swim England Hertfordshire (SEH) promoter@swimherts.org
- d. The Meet Director of this event is Bryan Thompson on behalf of (SEH) swimming@swimherts.org
- e. The Technical Director of this event is Sheila Mackenzie on behalf of (SEH) secretary@swimherts.org
- f. Any queries regarding the County Relays should be directed to the Promoter in the first instance.
- g. The Haberdasher Boys pool is 25m, 8 lane.
- h. The Westminster Lodge pool is 25m, 10 lanes.
- i. Anti-turbulence lane ropes will be used along with Swiss Timing electronic timing and an external strobe.
- j. All events will be swum as Timed Finals
- k. Age is at 31st December 2027.
- l. Over the top starts will be used at the discretion of the referee.
- m. All clubs must submit two Club Contacts to the Promoter, and provide contact details (email and mobile number) for the two representatives to be used during the championships. These contacts will be responsible for dissemination of information within their clubs
- n. The nominated club contacts will be added to a WhatsApp group for communications regarding the county relays.
- o. The nominated contacts will be sent the necessary access details for the online entry system and any other necessary communications which may arise.
- p. For issues with the online entry systems, please email events@swimherts.org.
- q. The SEH entries manager will acknowledge receipt of entries as soon as possible after receipt.
- r. Receipt of entries does not constitute acceptance.

- s. A list of accepted entries and a list of scratched entries will be published on the SEH website www.swimherts.org as soon as possible after the entry deadline.
- t. Accepted and rejected entry lists will be sent to clubs.
- u. Throughout this event SEH will have several authorised media partners taking static and video footage. These images are intended solely for the purposes of promotion and celebration of the activities and will include live streaming to the internet. Images will be made available via our website and social media network sites.
- v. Consent is deemed to be granted by entering the meet.
- w. Under GDPR for data protection, the promoter requires confirmation that entered swimmers (or the swimmers' parents/guardians/carers) have granted consent to personal data (i.e. name, age and swim time) being published in the online programme and the meet results and being stored in electronic media. This consent will be given via a summary sheet signed by a club official.
- x. Personal data will be available for inspection during the meet, on application to the promoter.
- y. Meet administration software will be used.
- z. SEH expects all clubs attending the county relays to adhere to the SE Safe Supervision Policy.
- aa. Swimmers must be supervised by their coaches/team managers during warm up and whilst in the poolhall/building.
- bb. Team Managers are responsible for the behaviour of their swimmers at all times.
- cc. SEH accept no responsibility for loss or damage to any clothing or other articles.
- dd. In accordance with SE's Child Safeguarding Policies and Procedures any parents or carers of swimmers under the age of 18, who wish to take photographic or video images, are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms.
- ee. No use of any devices capable of taking photographic images or video is permitted in the changing village.
- ff. Anyone seen with a device capable of taking photographs/video in the changing village may be removed from the competition and reported to the SE Safeguarding team. In cases where it is believed images may have been recorded, the police may be called.
- gg. All participants must observe the safety precautions in operation at the venue.
- hh. Admission to the pool area for non-swimmers is only allowed with a valid supervisory pass.
- ii. Only swimmers competing in a specific session are allowed in the pool area.
- jj. Coaches/Team Managers/Chaperones must apply for accreditation in advance and must have up to date qualifications as well as current Disclosure and Barring Service (DBS) and valid Safeguarding qualification.
- kk. Equipment such as massage benches are not allowed in any area hired by the promoter.
- ll. Any club wishing to bring such equipment to the championships must make alternative arrangements with the pool provider.
- mm. Corridors must be kept clear at all times.
- nn. The warmup protocol will be issued to clubs in advance via email to the nominated contacts and will be made available on the SEH website.
- oo. Results will be circulated to clubs and will be available on the SEH website.

2) ELIGIBILITY

- a. The county relays are open to SE Club Compete members who are members of clubs in the county of Hertfordshire.
- b. All competitors must be registered as members of the club in whose name they are entered at the date of making their entry.
- c. Where swimmers are members of more than one club they must opt to compete in the name of one club only throughout the championships – this applies to both individual and relay events.
- d. Individuals forming part of a relay team must be eligible to enter the competition but do not have to be swimming in Individual events in the Championships to be eligible to be part of a relay team.
- e. Club entries must be submitted using the online entry system and comply with all eligibility requirements.

3) CATEGORIES

- a. The county relays shall be swum in two categories:
 - i. Open/Male
 - ii. Female
- b. The Female category is for birth sex females in accordance with the SE Transgender and Non-Binary Competition Policy.
- c. By entering the Female category, a swimmer confirms that their birth sex is female.

4) AGE GROUPS

- a. Age groups for county relay events are:
 - i. 10-13 years inclusive, 10-15 years inclusive, 10 years and over.
- b. Age as at midnight on 31st December 2027.

5) EVENTS

a. Relay Events

Ages 10 to 13 (Age Group Relays)

- i. 4x50m Freestyle Relay (Open/Female/Mixed)
- ii. 4x50m Medley Relay (Open/Female/Mixed)

Ages 10 to 15 (Junior Championship Relays)

- iii. 4x50m Freestyle Relay (Open/Female/Mixed)
- iv. 4x50m Medley Relay (Open/Female/Mixed)

Ages 10 and over (Championship Relays)

- v. 4x50m Freestyle Relay (Open/Female/Mixed)
- vi. 4x50m Medley Relay (Open/Female/Mixed)

Mixed Relay teams must have 2 swimmers from each category swimming in any order.

6) ENTRY PROCEDURE

- a. All potential team swimmers must be entered using the online entry system before that system closes at 23:59 on Wednesday 9th December 2026.
- b. No alternatives or additional entries can be submitted after the system closes.
- c. All team entries for county relay events must be submitted using the online entry system before that system closes at 23:59 on Wednesday 9th December 2026 in one submission per club.
- d. Entry times must be submitted for each team entered.
- e. Any relay team submitted without a time will not be accepted.
- f. For the relay events on 9th January, the names of the swimmers in the order of swimming must be submitted using the relay entry system by 19:00 on Friday 8th January 2027.
- g. Changes to relay teams for events to be swum on 9th January will be accepted up to 09:00 on 9th January.
- h. For the relay events on 16th January, the names of the swimmers in the order of swimming must be submitted using the relay entry system by the start of racing of the 800m events.
- i. Changes to relay teams for events to be swum on 16th January will be accepted up to the penultimate heat of the 800m events.
- j. Any change to submitted relay teams can only be made on medical grounds.
- k. Any such change to submitted relay teams can only include swimmers whose details have already been submitted.

7) ENTRY LIMITS

Relay entries

- a. Each club may enter a maximum of two teams in each relay event.

8) PAYMENTS

- a. Invoices for entries will be issued on or before 4th January 2027.
- b. Payments must be cleared into the SEH account by 23:59 on Friday 15th January, otherwise the club will have all entries to the county relays rejected.
- c. Payment procedure

Payment must be made via BACS to the SEH bank account
Account Name: Swim England Hertfordshire
Sort Code: 30-97-24
Account Number: 07128220

Payment to be calculated as follows:
Each relay team £20 per entry

Supervisory passes will be provided FREE OF CHARGE.

9) WITHDRAWAL PROCESS

- a. An online withdrawal system will be in operation for the duration of the county relays.
- b. Refunds will only be issued where the event is cancelled, or where there is a significant change to the schedule that results in a change of venue or session for the event entered, meaning that the team cannot swim.
- c. Refunds will not be made when there are withdrawals on medical or any other grounds.
- d. Any team not present for a heat swim will incur a £20 administration fee.
- a. After the county relays, the club, in whose name the team has entered the competition, will be invoiced for the administration fee, and will have 28 days in which to make the payment. If the payment is not made within the 28 days, the fee per missed swim will be doubled (£40), and no entries will be accepted from that club for any county swimming events until the fee is paid.

10) AWARDS

a. AGE GROUP

Age group awards are open to all teams according to their age at 31st December 2027.

- i. Age group medals will be awarded to teams placed first, second and third in the Age Group (10-13 year old) relays heats.

b. JUNIOR CHAMPIONSHIP

Junior Championship awards are open to all teams aged 15 years and under at 31st December 2027.

- i. Junior Championship medals will be awarded to the relay teams placed first, second and third in the Junior Championship (10-15 year old) relay heats.

c. CHAMPIONSHIP

Championship awards are open to all teams regardless of age at 31st December 2027.

- i. Championship medals will be awarded to the relay teams placed first, second and third in the Championship (10 and over) relay heats. fee is paid.