

Swim England Hertfordshire
Minutes of the Annual Council Meeting
18th March 2024, at 8pm, via Zoom

Present:

Officers

| | |
|----------------------|------------------------------|
| Mr Bryan Thompson | Chairman and Past President |
| Mr Simon Lever | Finance Officer |
| Mrs Sheila Mackenzie | Secretary and Past President |

Management Board Members

| | |
|--------------------|--------------------|
| Mrs Jackie Harvey | |
| Miss Louise Hughes | |
| Mr Ian Mackenzie | Past President |
| Mrs Jane O'Brien | Outgoing President |
| Mr Jonathan Pope | |
| Mrs Nicola Rix | |

Past Presidents

Mr Charles Dainton
Mr Stan Freeman
Mrs Karen Huckle
Mr Craig Hunter
Mr Derek Milton

Delegates from the following clubs:-

Bishops Stortford SC
City of St Albans ASC
Hatfield SC
Hemel Hempstead SC
Potters Bar Artistic SC
Tring ASC
Verulam ASC
Ware SC
Watford SC

Also present:

Greg Coe

Apologies:

| | |
|----------------------|-------------------------|
| Mr Mick Boon | Past President |
| Mr Tom Brennan | Past President |
| Mr Andy Chapman | Management Board member |
| Mrs Janet Warrington | Past President |
| Mr Geoff Wood | Past President |

24/1 Welcome

- 24/1.1 The Chairman, Bryan Thompson, welcomed everyone to the meeting, and introduced the Officers.
24/1.2 The Chairman reminded everyone of the correct procedures for the conduct of the Council, and procedures for the Zoom meeting.

24/2 Apologies

- 24/2.1 Apologies were received as shown above.

24/3 Minutes of the Annual Council Meeting held on 20th March, 2023

- 24/3.1 The minutes of the Annual Council Meeting on 20th March 2023 were accepted as a true record.

24/4 Matters arising from the minutes

- 24/4.1 Minute 23/6.1 The Finance Officer advised that the accounts accepted at last year's Annual Council Meeting had now been examined by the independent financial examiner.

24/5 Annual Report 2023

- 24/5.1 Copies of the Annual Report had been distributed, and were also available on the website. The report was considered at this point.
- 24/5.2 There were no questions.
- 24/5.3 The Annual Report 2023 was unanimously accepted.

24/6 Financial report

- 24/6.1 Copies of the Annual Accounts for the period 1st January 2023 to 31st December 2023 had been distributed.
- The Finance Officer, Simon Lever, apologised that his report was received too late for inclusion in the Annual Report. He also apologised that the Annual Accounts had not been available to send out earlier.
- 24/6.2 The Finance Officer stated that the accounts have been approved by the Management Board, and were being sent to the independent financial examiner for examination.
- 24/6.3 The Finance Officer commented on various aspects of the accounts. There were no questions.
- 24/6.4 The Annual Accounts for the period 1st January 2023 to 31st December 2023 were unanimously approved, subject to inspection by the independent financial examiner.

24/7 Regulations

- 24/7.1 Three proposals for amendments to the Regulations were received from the Management Board.

24/7.2 Proposal 1

In line with recommendations from Swim England, replacing a reference to the Swim England Child Safeguarding Policy and Procedures with a reference to Wavepower

- 5.1.2 The Association shall be bound by Swim England Child Safeguarding Policy and Procedures, and those parts of Swim England Judicial Regulations and procedures necessary for their implementation.
- 5.1.3 All persons, clubs, associations, bodies, leagues and organisations allocated to the Association shall agree to be bound by Swim England Child Safeguarding Policy and Procedures, and those parts of the Swim England Judicial Regulations and procedures necessary for their implementation, and shall, when engaged in activities under the jurisdiction of the Association, be subject to the constraints and privileges of the Swim England Judicial Regulations.

Replaced with:-

- 5.1.2 The Association shall be bound by Swim England Wavepower, and those parts of Swim England Judicial Regulations and procedures necessary for their implementation.
- 5.1.3 All persons, clubs, associations, bodies, leagues and organisations allocated to the Association shall agree to be bound by Swim England Wavepower, and those parts of the Swim England Judicial Regulations and procedures necessary for their implementation, and shall, when engaged in activities under the jurisdiction of the Association, be subject to the constraints and privileges of the Swim England Judicial Regulations.

24/7.3 Proposal 2

In line with recommendations from Swim England, set a minimum age for members of Council.

- 11.1 Only persons who are members of Swim England and members of clubs allocated to Hertfordshire shall be eligible to be members of the Council.

Amend to:-

- 11.1 Only persons who are Swim England members aged 18 years or over, and members of clubs allocated to Hertfordshire shall be eligible to be members of Council.

24/7.4 Proposal 3

In line with recommendations from Swim England, the Welfare Officer will be appointed by the Management Board, not elected at Council.

Delete 11.6.5.7 and renumber the Regulations accordingly

Add

16.1.9 appoint annually the County Welfare Officer

Renumber accordingly

24/7.5 There was unanimous agreement to all three proposals.

24/8 Awards

24/8.1 a) **Roy Rogers Memorial Trophy** – The Roy Rogers Memorial Trophy is awarded annually to the Hertfordshire person, team or club who has made a significant contribution to the sport of swimming.

No nominations had been received this year.

b) **Wilkinson Sword** – The Wilkinson Sword is awarded annually for the highest achievement in the sport of swimming.

There were no recommendations for the award this year.

c) **President's Plate** – The President's Plate is awarded annually, at the sole discretion of the President, for conspicuous service to Swim England Hertfordshire.

This year the President's Plate is awarded to Sheila Mackenzie (Hoddesdon SC).

24/8.2 Long Service Awards

The county Regulations allows for the awarding of Long Service Award pins when members have served the county on the Management Board or on any of the discipline standing committees, or have supported the county on a regular basis as an individual / official.

There were no Long Service Awards due for presentation this year.

24/9 President for 2024-2025

24/9.1 Following the recommendation from the Management Board:-

Greg Coe was accepted as the Swim England Hertfordshire President 2024-2025.

24/10 President Elect 2024-2025

24/10.1. Following the recommendation from the Management Board:-

Mark Horrod was accepted as the Swim England Hertfordshire President Elect 2024-2025, to become President 2025-2026.

24/11 Election of Management Board members

24/11.1 The following were elected:

Voting was not necessary as the number of nominations did not exceed the vacancies.

To remain in office until Council 2025

One vacancy

To remain in office until Council 2026

Two vacancies

To remain in office until Council 2027

Louise Hughes

Ian Mackenzie

Nicola Rix

One vacancy

24/12 Election of Officers and Managers

24/12.1 The following were elected:

Voting was not necessary as the number of nominations did not exceed the vacancies.

To remain in office until Council 2025

Water Polo Manager

No nominations received

To remain in office until Council 2026

Diving Manager

No nominations received

To remain in office until Council 2027

Secretary

Sheila Mackenzie

Trophies Officer

Sheila Mackenzie

24/13 Members of the Members' Forum of Swim England East Region

24/13.1 There was ratification of the appointment, by the Management Board, of the following members, to serve until the Swm England Hertfordshire Annual Council Meeting in March 2025.

Andy Chapman

Simon Lever

Jackie Harvey

Sheila Mackenzie

Louise Hughes

Jonn Sandon

24/14 Appointment of an independent financial examiner

24/14.1 Bruce Weir ACA was appointed as the independent financial examiner.

The business meeting closed at 8.28pm, with thanks to those who attended for their support of the county.

There was an opportunity for questions following the meeting.