



**Swim England Hertfordshire**  
County Association of Swim England East Region

**Minutes of the Artistic Swimming Committee Meeting 13th July 2023 @ 19:45 via Zoom**

Present: Tom Brennan (TB) Artistic Swimming Manager SEH  
Helena Poletti Taylor (HPT) Potters Bar  
Jayne Jarvis (JJ) Potters Bar  
Karen Brennan (KAB) Aqualina  
Kerri Clewlow (KC) Aqualina  
Suzanne Muller (SM) Dacorum

Also present: Simon Lever (SL) Herts County

**23/14 Apologies**

23/14.1 Ian & Shelia McKenzie, Bryan Thompson, Emma Chapman, Jane O'Brien

**23/15 Declaration of conflict of interest**

23/15.1 No conflict of interest was declared at this point.

**23/16 Minutes of the previous meeting**

23/16.1 All present had received a copy of the previous minutes and no queries or additions were noted at the meeting.

**23/17 Matters arising**

23/17.1 The previous Actions were reviewed and updated under the main body of the meeting, No matters arising

**23/18 Discipline specific areas – coaching**

23/18.1 (TB) Shared that he had 2 x Coaches who had just completed the L2 Blended learning no other county clubs attended this training but (HPT) from Potters Bar confirmed that her daughter was interested in a L2 but needs to do this outside of Uni time ( so in Holiday period ) We would let her know if we see any come up. (SM) asked about any further planned L1 Coaches courses and as there were two swimmer at Dacorum who would potentially be interested.

**23/19 Discipline specific areas - officials**

23/19.1 There was no new courses for officials that we were aware of at present but we believed there was some L3 courses planned for later in the year (TB) said that he would let others know when he sees the details.

23/19.2

(TB) spoke about the various training session for up skilling to the new FINA rules. He checked that all were aware of these and encouraged reps from all clubs to attend, the first one is Saturday 22<sup>nd</sup> July @9.00am



**23/20 Discipline specific areas - competition**

23/20.1 (TB) Confirmed that all competitions were now finished for this year and at the next Regional Committee meeting next years events would be planned out

23/20.2 The group discussed two main points around competition1 being the disappointment that the Region did not take part in the Regional Games and the second one being that we all needed to learn more about Coaching cards. We all agreed that it would be good if we could look to get a squad together for next year's Regional Games and also if there are any opportunities for more training or use of Coach cards at East Region Competitions

**(KB) will check to see if it is possible for the group to work together to arrange some development sessions to work towards this, are thoughts on this would be shared at the next Regional meeting and (KB) said that she would be happy to lead on this**

**23/21 Discipline specific areas – Grading days**

23/21.1 No further grading days have been scheduled for the rest of the year at this time. We all are keen to get swimmers through grades especially outside of competition season. We will push at the next Regional meeting to get one scheduled as soon as possible. In parallel (KB & KAB) will investigate if we can setup our own grading day between at least 3 clubs and we would look to focus on Routine grades.

**(KAB) & (KB) to pick up with Sarah Clarke from SE to see what we need to do to get approval to set up a grading, 30<sup>th</sup> Sep and 4<sup>th</sup> Nov were put forward as possible dates to start this (SM) and (HPT) to investigate pool availability**

**23/22 Discipline specific areas - Pathway ( LTS,8/9/10, Local Partnerships Beacon Program )**

23/22.1 Nothing specific recorded on this occasion

**23/23 Discipline specific areas - funding**

23/23.1 Nothing specific recorded on this occasion but if anyone else sees anything please let (TB) or the group know.

**23/24 Development Days within Herts County ( feedback, de-brief )**

23/24.1 (Amy Bryant) has previously shared that the Regional plan was to look at the younger age groups ( 9 to 10) and to run an event for them later this year. As discussed above we would like to suggest that we target older more experienced swimmers with a view to pulling together a squad for the Next Regional Games ( May 2024 ) this targets 15 and below but those who are capable of Grade 4 figures, we would also target those trying to qualify for NAGS, ( KB ) said she is happy to lead this and all other Coaches were supportive of this proposal

**23/25 AOB**

23/25.1 (HPT) raised concerns regarding getting an invoice or receipt from the East Region for payments for grading days or competitions. The Potters Bar Treasurer was very keen to get these for their accounts. No one else needed this level of detail and have used bank transactional statements to prove the payment to Swim England for events. However it was felt that this was not an unreasonable request and should not be too difficult to get or at least an e-mail to acknowledge receipt of funds.



23/26	Date of Next Meetings
23/26.1	19 <sup>th</sup> Oct 2023 @ 19.45