

Subject to approval at the Annual Council Meeting 2023

Swim England Hertfordshire
Minutes of the Annual Council Meeting
21st March 2022, at 8pm, via Zoom

Present:

Officers

Mr Bryan Thompson	Chairman
Mr Simon Lever	Finance Officer
Mrs Sheila Mackenzie	Secretary and Past President

Management Board Members

Mr Andy Chapman	
Mr Gareth Harper	
Mrs Jackie Harvey	
Miss Louise Hughes	
Mr Ian Mackenzie	Past President
Mr Jonathan Pope	
Mrs Nicola Rix	
Mr Jonn Sandon	

Past Presidents

Mr Tom Brennan
Mr Murray Devine
Mr Stan Freeman
Mrs Karen Huckle
Mr George Kent
Mr Derek Milton

Delegates from the following clubs:-

Berkhamsted SC
Bishops Stortford SC
City of St Albans ASC
Harpenden SC
Hatfield SC
Hemel Hempstead SC
Hertford SC
Stevenage SC
Verulam ASC
Ware SC
Watford SC
Watford Water Polo Club

Apologies:

Mr Ian Bays	Past President
Mr Mick Boon	Past President
Mrs Jean Cook	Past President
Mr Grant Chivers	Past President
Mr Craig Hunter	Past President
Mrs Ann Quinn	Past President
Mrs Janet Warrington	Past President
Mr Geoff Wood	Past President

22/1 Welcome

- 22/1.1 The Chairman, Bryan Thompson, welcomed everyone to the meeting, and introduced the officers.
- 22/1.2 The Chairman reminded everyone of the correct procedures for the conduct of the Council, and procedures for the Zoom meeting.

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22/2 Apologies

22/2.1 Apologies were received as shown above.

22/3 Minutes of the Annual Council Meeting held on 7th July, 2021

22/3.1 The minutes of the Annual Council Meeting on 7th July, 2021 were accepted as a true record.

22/4 Matters arising from the minutes

22/4.1 Minute 21/6.4 BT advised that the accounts accepted at last year's Annual Council Meeting had now been examined by the independent financial examiner.

22/4.2 Minute 20/3.1 should read Minute 21/3.1 and in Minute 21/10.1 Jonathan H-Smith should read Jonathan Hart-Smith. These typos will be corrected.

22/5 Annual Report 2021

22/5.1 Copies of the Annual Report had been distributed, and were also available on the website. The report was considered at this point.

22/5.2 Derek Milton asked for clarification of the county's position with regard to representation on Swim England East Region's Leadership Groups. Clarification was given by Ian Mackenzie, who is one of the Directors of Swim England East Region.

22/5.3 Berkhamsted SC's SwimMark status shown in the report was questioned. *Following the meeting it was confirmed that the club achieved SwimMark status after January 2022, so the status shown in the Annual Report as at 31st December 2021 is correct.*

22/5.4 In response to a timescale for the planned 50m pool, BT said that an update on the project would be provided following the close of the meeting.

22/5.5 The Annual Report 2021 was accepted.

22/6 Financial report

22/6.1 Copies of the Annual Accounts for the period 1st January 2021 to 31st December 2021 had been distributed.

The Finance Officer, Simon Lever, stated that the accounts have been approved by the Management Board, and are currently with the independent financial examiner for examination.

22/6.2 The Finance Officer reported that there had been little activity because of the imposed coronavirus restrictions, but that there had been a county swimming event in July to gain experience of running events under restrictions. There had also been an open water taster day.

There had been a drop in membership numbers and so income from capitation fees was lower.

No County Swimming Championships were held in 2021 because of lockdown, but the 2022 Championships had practically broken even despite the absence of spectators .

22/6.3 The Annual Accounts for the period 1st January 2021 to 31st December 2021 were unanimously approved, subject to inspection by the independent financial examiner.

22/7 Regulations

22/7.1 It was reported that the Management Board had agreed necessary updates to the Regulations to bring them in line with the agreed change to the date of the county's Annual Council Meeting and changes in Swim England East Region Regulations following incorporation.

22/7.2 There were no questions.

22/8 Awards

22/8.1 a) **Roy Rogers Memorial Trophy** – The Roy Rogers Memorial Trophy is awarded annually to the Hertfordshire person, team or club who has made a significant contribution to the sport of swimming.

Owing to the lockdowns and restrictions imposed because of the coronavirus pandemic, there had been no significant activity during the year, and so the award is not presented this year.

b) **Wilkinson Sword** – The Wilkinson Sword is awarded annually for the highest achievement in the sport of swimming.

The Wilkinson Sword 2022 is awarded jointly to Louise Fiddes and Grace Harvey for their great

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achievements as members of Team GB at the 2020 Tokyo Paralympic Games.

- c) **President's Plate** – The President's Plate is awarded annually, at the sole discretion of the President, for conspicuous service to Swim England Hertfordshire.

Owing to the lockdowns and restrictions imposed because of the coronavirus pandemic, there had been no significant activity during the year, and so the award is not presented this year.

22/8.2 Long service awards

The county Regulations allows for the awarding of Long Service Pins when members have served the county on the Management Board or on any of the discipline standing committees, or have supported the county on a regular basis as an individual / official.

22/8.2.1 Silver pin – 7 years of service

The following member was awarded a silver pin:

Nicola Rix – technical official and committee member

22/8.2.2 Gold pin – 12 years of service

The following member was awarded a gold pin:

Helen Malcolm – technical official

22/9 President for 2022-2023

- 22/9.1 Following the recommendation from the Management Board:-

Bryan Thompson was accepted as the Swim England Hertfordshire President 2022-2023.

22.9.1.1 Stan Freeman asked whether there was a potential conflict of interest as Bryan Thompson is already the Chairman of Swim England Hertfordshire and the county's Swimming Manager. Ian Mackenzie confirmed that there is no conflict of interest, as the role of the President is purely ceremonial and is not directly involved in the governance of the county.

- 22/9.2 Following the recommendation from the Management Board:-

Jane O'Brien was accepted as the Swim England Hertfordshire President Elect 2022-2023, to become President 2023-2024.

22/10 Election of Management Board members

- 22/10.1 The following were nominated:

Voting was not necessary as the number of nominations did not exceed the vacancies. The following were elected:-

To remain in office until Council 2023

One vacancy

To remain in office until Council 2024

One vacancy

To remain in office until Council 2025

Jane O'Brien

Jackie Harvey

Jonn Sandon

One vacancy

22/11 Election of officers and managers

- 22/11.1 The following were nominated:

Voting was not necessary as the number of nominations did not exceed the vacancies. The following were elected:-

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To remain in office until Council 2023

Diving Manager

No nominations received

To remain in office until Council 2024
Trophies Officer

Sheila Mackenzie

To remain in office until Council 2025

Artistic Swimming Manager

Chairman

Disability Manager

Water Polo Manager

Tom Brennan

Bryan Thompson

Jackie Harvey

No nominations received

22/12 Members of the Members' Forum of Swim England East Region

22/12.1 There was ratification of the appointment, by the Management Board, of the following members, to serve until the Swm England Hertfordshire Annual Council Meeting in March 2025.

Andy Chapman

Simon Lever

Jackie Harvey

Sheila Mackenzie

Louise Hughes

Jonn Sandon

22/13 Appointment of an independent financial examiner

22/13.1 Bruce Weir ACA was appointed as the independent financial examiner.

The meeting closed at 8.40pm with thanks to those who attended.