



Swim England Hertfordshire
County Association of Swim England East Region
Minutes of the Club Development Group Meeting
7th February 2022

Present	Gareth Harper (GH)	Manager
	Jonathan Pope (JP)	Officials Co-ordinator/ West Quartile lead
	Nicola Rix (NR)	North Quartile lead
	Karen Huckle (KH)	Central Quartile lead
	Ian Mackenzie (IM)	Minutes

Also present	Sheila Mackenzie (SM)	County Secretary
	Bryan Thompson (BT)	County Chairman

22/01 Opening remarks

22/01.1 GH welcomed everyone to the meeting

22/02 Apologies

22/02.1 Helena Pretious-White (HPW) – JP apologised that he would be late he was at a SEER officials meeting.

22/03 Declarations of conflict of interest

22/03.1 None

22/04 Previous minutes

22/04.1 Minutes of 11th October 2021 were agreed.

22/05 Matters arising

22/05.1 There were no ongoing actions nor matters arising.

22/06 Correspondence

22/06.1 SM Reported on workshops being delivered by SE. SM will circulate the dates and subjects to the members. They have already been sent to the clubs direct.
Action SM

22/07 Officials update

22/07.1 JP reported that he had just attended regional meetings via Zoom.

22/07.2 JP reported on Presentations by SEER for JL2 and JL2S courses once the candidates have completed 15 hours practical experience on the poolside following the completion of their JL1 course.

22/07.3 The presentations are online and he will circulate to the clubs the details

22/07.4 Clubs are to be reminded through the quartiles that they are responsible for encouraging their members to do the required courses to be officials, the onus being with the clubs to ensure that they have sufficient officials.



22/08

SwimMark/Affiliation

- 22/08.1 IM reported that all our clubs are correctly affiliated to SE
- 22/08.2 IM also reported the present membership position as at 31st December 2021.
- 22/08.3 A document will be circulated to all. **Action IM**

22/09

Online courses

- 22/09.1 Most courses have an online element to them now, but all applications for courses should be requested through the regional office.
- 22/09.2 Officials courses can be accessed on-line, but JP should be advised of any course undertaken or a request for any advice.

22/10

County Development Weekend

- 22/10.1 Now that the weekend is not viable consideration was given to alternative ways of supporting our membership.
- 22/10.2 The quartiles would contact their clubs to establish their needs.
- 22/10.3 Helpers Course has always been well received by our membership and IM will investigate how courses are currently managed. **Action IM**

22/11

Report from Quartiles

- 22/11.1 NR reported that there was great feedback about Counties.
- 22/11.2 There was no other reports.

22/12

Any other business

- 22/12.1 BT asked if the quartile leaders could assist in distributing the County medals achieved at counties. They will negotiate with SM

22/13

Date of next meeting

- 22/13.1 Scheduled for 26th September - by zoom