



Swim England Hertfordshire
County Association of Swim England East Region
Minutes of the Club Development Group Meeting
11th October 2021

Present	Gareth Harper (GH)	Manager
	Jonathan Pope (JP)	Officials Co-ordinator/ West Quartile lead
	Nicola Rix (NR)	North Quartile lead
	Karen Huckle (KH)	Central Quartile lead
	Helena Pretious-White (HPW)	East Quartile lead
	Ian Mackenzie (IM)	Minutes

Also present	Sheila Mackenzie (SM)	County Secretary
	Bryan Thompson (BT)	County Chairman

21/13 Opening remarks

21/13.1 GH welcomed everyone to the meeting

21/14 Apologies

21/14.1 None

21/15 Declarations of conflict of interest

21/15.1 None

21/16 Previous minutes

21/16.1 Minutes of 1st February 2021 were agreed.

21/17 Matters arising

21/17.1 There were no ongoing actions nor matters arising.

21/18 Correspondence

21/18.1 County Chairman's and Secretary's Forum set up by the region

21/18.2 National Club Chairman's Forum

21/18.3 Discussion ensued whether there was a need to continue with the County Forum. It was decided that if Swimming needed to engage the clubs a forum was the best process and this will probably be utilised for Counties.

21/19 Officials update

21/19.1 JP reported that regional meetings had taken place via Zoom.

21/19.2 JP does not receive any data of current officials' working/registered in the county. Clubs request the information which he does not now have as Swim England are unable to divulge the information owing to GDPR.

21/19.3 Courses are online and also the assessments are being managed online.

21/19.4 A forum of all officials is scheduled for 20th October.



- 21/19.5 NR has advised SE of her change of email address but individuals are still not using it.
- 21/19.6 Ian Sewell has moved to the North East, so we are a referee short.
- 21/19.7 Clubs should be encouraged to correctly identify their members on OMS
- 21/19.8 Officials training process has been published
- 21/20 SwimMark/Affiliation**
- 21/20.1 IM reported that 24 clubs had achieved SwimMark and all other clubs are all affiliated.
- 21/20.2 Stronger Affiliation, is now just Affiliation.
- 21/21 Online courses**
- 21/21.1 All Team Manager courses are online, as are Safeguarding and the theory side of teaching and coaching courses. Officials - J1 course is on-line and J2 will be soon.
- 21/21.2 FINA updates and Contemporary Issues can also be accessed online.
- 21/22 County Development Weekend**
- 21/22.1 It was decided that as the majority of courses are now online and there has been little take up from coaches for 'development' sessions, unless a specific requirement was found a weekend would not be run in 2022
- 21/22.2 Development may be linked to camps – e.g.1-Direction.
- 21/23 Report from Quartiles**
- 21/23.1 There were no reports
- 21/23.2 GH requested the breakdown of the quartiles so that he can remind all clubs that who their link to the county is relating to the workforce Action IM
- 21/24 Any other business**
- 21/24.1 There was none.
- 21/12 Date of next meeting**
- 21/12.1 Scheduled for 7th February 2022 and subsequent meeting 26th September - both by zoom