

Swim England Hertfordshire
Minutes of the Annual Council Meeting
1st July 2020, via Zoom

Present:

Officers

Mr Simon Lever	Finance Officer
Mrs Sheila Mackenzie	Secretary and Past President

Management Board Members

Mr Andy Chapman	
Mrs Jackie Harvey	Disability Manager
Mr Ian Mackenzie	Past President
Mr Jonathan Pope	Swimming Officials' Co-ordinator
Mrs Nicola Rix	
Mr Bryan Thompson	Swimming Manager

President

Mr Thomas Brennan	Aqualina SSC
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Past Presidents

Mr Ian Bays
Mr Grant Chivers
Mr Murray Devine
Mr Stan Freeman
Mrs Janet Gardiner
Mrs Karen Huckle
Mr Craig Hunter
Mr Derek Milton
Mrs Janet Warrington
Mr Geoff Wood

Delegates from the following clubs:-

Aqualina SSC
Berkhamsted SC
Letchworth ASC
Royston SC
Ware SC
Watford SC
Welwyn Garden SC

Also present:

Miss Louise Hughes

Apologies:

Mr Mick Boon	Past President
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20/1 Welcome

- 20/1.1 In the absence of the Chairman, Jean Cook, Ian Mackenzie took the chair. Ian welcomed everyone to the meeting, and introduced the officers and the president.
- 20/1.2 The chairman reminded everyone of the correct procedures for the conduct of the Council, and procedures for the Zoom meeting.

20/2 Apologies

- 20/2.1 Apologies were received as shown above.

20/3 Minutes of the Annual Council Meeting held on 3rd July, 2019

- 20/3.1 The minutes of the Annual Council Meeting on 3rd July, 2019 were accepted as a true record.

20/4 Matters arising from the minutes

20/4.1 None

20/5 Annual Report 2019-20

20/5.1 Copies of the Annual Report had been distributed, and were also available on the website. The report was considered at this point.

20/5.2 There were no questions.

20/5.3 The Chairman thanked the contributors to the report, and the Secretary for its compilation.

20/5.4 The Annual Report was accepted.

20/6 Financial report

20/6.1 Copies of the Annual Accounts for the year 1st April 2019 to 31st March 2020 had been distributed.

The Finance Officer, Simon Lever, stated that the accounts are currently with the independent financial examiner for examination.

20/6.2 The Finance Officer gave a formal report and also commented on various figures.

20/6.3 Derek Milton asked about the amount of the expenses items. The Finance Officer replied that the 'repair and maintenance' items related repair of the Automatic Officiating Equipment (AOE) timing pads, and the general expenses item included the cost of medals.

Derek Milton also asked about the development fund item, and the Finance Officer stated that it had been decided to discontinue the funding support for courses.

20/6.4 Stan Freeman asked for clarification on the expenses in the previous year for re-branding. The Finance Officer clarified that this expenditure was related to the provision of new stocks of medals and officials' shirts, resulting from the county name change to Swim England Hertfordshire.

Stan Freeman also asked about the Hertfordshire Aquatics item and was informed that the expenditure was required in the process of setting up a company with charitable status, to show income.

20/6.5 The Annual Accounts for the year 1st April 2019 to 31st March 2020 were unanimously approved, subject to inspection by the independent financial examiner.

20/7 Alterations to Regulations

20/7.1 The Management Board proposed changing the financial year to be 1st January to 31st December. In making the proposal, the Finance Officer said that having the financial year end as 31st December would align the county with Swim England, and that Swim England East Region were proposing a recommendation to the regional Annual Council Meeting for the same change.

20/7.2 The proposal was unanimously accepted.

20/7.3 Craig Hunter asked whether there were plans to move the Annual Council Meeting because of this change. Ian Mackenzie said that there were no plans to do so at the moment. A decision will be made in due course. The region is not proposing a change to the date of the regional Annual Council Meeting at present either, despite the potential regional change to the financial year end.

20/8 Awards

20/8.1 a) **Roy Rogers Memorial Trophy** – The Roy Rogers Memorial Trophy is awarded annually to the Hertfordshire person, team or club who has made a significant contribution to the sport of swimming.

Ian Mackenzie explained that, as there were no national or regional volunteer awards this year, the Management Board had decided that the Roy Rogers Memorial Trophy will not be awarded this year.

b) **Wilkinson Sword** – The Wilkinson Sword is awarded annually for the highest achievement in the sport of swimming.

This year the Wilkinson Sword is awarded to Nathan Hughes (Hatfield SC).

Nathan represented British Swimming in the European Junior Open Water Championships in 2019 and won gold in the 10k event, He was also recognised by Swim England as the 2019 Talent Athlete of the Year for the discipline of open water

- c) **President's Plate** – The President's Plate is awarded annually, at the sole discretion of the President, for conspicuous service to Swim England Hertfordshire.

The President gave a citation for his chosen recipient.

The recipient this year is Keri Brennan (Aqualina Synchronised Swimming Club)

- 20/8.2 Ian Mackenzie reported that Jean Cook, the current Chairman of Swim England Hertfordshire, has stepped down from that role, and has also decided to retire as a Swim England volunteer. Jean has given over 50 years of service as a volunteer, nationally, in district and in region, and in the county of Hertfordshire. Her specialist discipline is diving. In recognition of this long and very significant service, a gift has been purchased, and will be presented to Jean.

20/9 Installation of the President for 2020-2021

- 20/9.1 Thomas Brennan reflected on his year of office as President of Swim England Hertfordshire. He thanked the numerous volunteers in the county for their dedicated support for athletes of all disciplines, especially in the last 15 weeks during lockdown.

- 20/9.2 The Coronavirus pandemic had stopped competition as from lockdown in March 2020. Tom had therefore had a shortened term of office. The Management Board recommended that Tom's term of office is extended until the Annual Council Meeting in July 2021, and this was unanimously agreed.

20/10 Election of Management Board members

- 20/10.1 Andy Chapman and Nicola Rix had been co-opted to the Management Board during the year. Their appointments were ratified.

Andy Chapman – to serve until 2020

Nicola Rix – to serve until 2021

- 20/10.2 The following were nominated in accordance with Regulation 11.5.5

Voting was not necessary as the number of nominations did not exceed the vacancies. The following were elected:-

To remain in office until Council 2021

Louise Hughes

One vacancy

To remain in office until Council 2022

Two vacancies

To remain in office until Council 2023

Andy Chapman

Gareth Harper

Jonathan Pope

One vacancy

20/11 Election of officers and managers

- 20/11.1 The following were nominated in accordance with Regulation 11.5.5

Voting was not necessary as the number of nominations did not exceed the vacancies. The following were elected:-

To remain in office until Council 2022

**Chairman of the Management Board
Water Polo Manager**

Bryan Thompson
No nominations received

Subject to approval at the Annual Council Meeting 2021

To remain in office until Council 2023

Club Development Group Manager

Diving manager

Finance Officer

Swimming Manager

No nominations received

No nominations received

Simon Lever

Bryan Thompson

20/12 Appointment of an independent financial examiner

20/12.1 Bruce Weir ACA was appointed as the independent financial examiner.

The meeting closed at 8.47pm with thanks to those who attended.