



# Swim England Hertfordshire

(County Association of Swim England East Region)  
President Mr Tom Brennan

## Minutes of the Management Board Meeting

21<sup>st</sup> January 2021 – online, via Zoom

### Present:

#### Board members

Mr Andy Chapman (AC)  
Mr Gareth Harper (GH)  
Mr Jonathan Hart-Smith (JH-S)  
Mrs Jackie Harvey (JH)  
Miss Louise Hughes (LH)  
Mr Simon Lever (SL) Finance Officer  
Mr Ian Mackenzie (IM)  
Mrs Sheila Mackenzie (SM) Secretary  
Mr Jonathan Pope (JP)  
Mrs Nicola Rix (NR)  
Mr Jonn Sandon (JS)  
Mr Bryan Thompson (BT) Chairman

#### Also present

Mr Tom Brennan President

### **21/01 Welcome**

21/01.1 The Chairman, Bryan Thompson, welcomed everyone to the first meeting of the new year.

### **21/02 Apologies**

21/02.1 None – all members present.

### **21/03 Declaration of conflict of interest**

21/03.1 No conflict of interest was declared at this point.

### **21/04 Minutes of the meeting on 15<sup>th</sup> October 2020**

21/04.1 The minutes were accepted as a true record.

### **21/05 Matters arising from the minutes**

21/05.1 Actions are completed, or an agenda item, or as shown below.

21/05.2 Minute 20/58.2 A document providing the criteria for the awarding of county colours will be added to the website. Murray Devine (MD) is to be asked to produce a document for uploading. A spreadsheet of awardees will also be produced – *ongoing*

**IM/MD**

21/05.3 Minute 20/58.4 Terms of Reference for all county committee managers are to be put in place, so that their duties and responsibilities are clearly defined – *ongoing*

**SM**

21/05.4 Minute 20/58.5 President Elect 2020-2021 – *still to be appointed*

**ALL**

21/05.5 Minute 20/58.6 Wilkinson sword keepers – *still to be purchased* There was discussion on their suitability

**BT**

21/05.6 Minute 20/58.7 Wilkinson Sword keepers – *still to be presented*

**TB**

21/05.7 Minute 20/58.8 Update of long service awards list – *ongoing*

**JP**



**21/06 Ratification of items agreed, via email, since the last Board meeting**

- 21/06.1 Two items had been agreed by email since the last Board meeting, and both were ratified.
- 21/06.2 Six members of the Swim England Hertfordshire Management Board have been identified as the county's Members of the Swim England East Region Members' Forum. They are:- Andy Chapman, Jackie Harvey, Louise Hughes, Simon Lever, Sheila Mackenzie and Jonn Sandon. They have been accepted by the region, and will remain in post until the elections due at the Swim England Hertfordshire Annual Council Meeting in July 2021.
- 21/06.3 Mrs Sheila Mackenzie was identified as the county's nominee to go forward for possible election to the Swim England East Region's Regional Operations Committee. One nomination had been sought from each of the six counties, so that the three member-nominated committee members can be found. The Chairman, Bryan Thompson, submitted the nomination on behalf of the county.

**21/07 Correspondence**

- 21/07.1 None other than that for 21/06, and the newsletters etc from Swim England, received by members and clubs.

**21/08 Finance**

- 21/08.1 A report was received, giving a summary of bank balances as at 31.12.20.
- 21/08.2 The Finance Officer clarified some points. There had been a small amount of general expenditure, and there had been some income from membership for the period October to December 2020.
- 21/08.3 SL stated that the membership numbers shown were as provided by the Swim England spreadsheet, but were not correct. SL will contact Swim England to get the figures amended. **SL**
- 21/08.4 The coronavirus pandemic had resulted in some loss of membership, as well as some shift to category one membership rather than category two, however the financial impact of this on the county was not as significant as the impact on Swim England. Whist category one membership at least retained the members, the extra cost of category two membership enabled members to take part in competition and development.
- 21/08.5 The Finance Officer advised the Board that the accounts for the year ended 31st March 2020 had been inspected and signed off by the independent financial examiner. SL reminded the Board that the next set of accounts will be for the period to the end of December 2020.

**21/09 Management Board Advisory Group (MBAG)**

- 21/09.1 The minutes of the meeting on 6.1.21 were received and noted.

**21/10 Covid-19**

- 21/10.1 IM gave an update regarding competition from the Swim England point of view. National meetings are continuing on a monthly basis for all disciplines, but events are inevitably on hold at present.
- 21/10.2 It is intended that Level X Racing will continue and other disciplines are to provide Level X competition for their athletes too.
- 21/10.3 IM had been advised that the British Swimming Championships will go ahead at the London Aquatic Centre in April, provided that GLL are able to open the pool. It is likely though that only the elite athletes will take part, as only they have been able to continue training.

**21/11 Minutes of the committees**

- 21/11.1 Club Development Group (CDG) No meetings and no outstanding minutes.



21/11.2 Disability committee: No meetings and no outstanding minutes

21/11.3 Diving committee: Committee suspended  
IM reported that the regional diving committee was meeting on a monthly basis, and Derek Beaumont of Beaumont Diving Academy attended as a specialist. There have been issues with the diving boards at the Hartfield Swim Centre. There has been no 3m board since October 2019, when it was condemned. The 5m platform and the steps have been refurbished, and the 1m board replaced. The Council will not finance further work, but IM has communicated with GLL, and they will supply the 3m board.

21/11.4 Swimming committee 19.11.20: Minutes for the meeting were received and noted.

21/ 11.4.1 Open water competition/ county training was discussed, but the uncertain current situation made it difficult to know whether bookings should be made, and then cancellations and refunds made. BT asked that there was further discussion at the next Board meeting. Open Water Championships as a stand-alone county event were still regarded as too big an operation to be possible.

21/11.4.2 BT confirmed that there will be no County Swimming Championships in 2021. However some sort of county competition could possibly be held over one weekend, once pools are open, training has been in place for several weeks, and provided that there can be compliance with restrictions in place at the time.

21/11.5 Artistic swimming committee: No meetings and no outstanding minutes

21/11.6 Water polo: No committee

## **21/12 County colours**

21/12.1 No matters to be discussed.

## **21/13 Hertfordshire Aquatics Group**

21/13.1 BT gave an update on progress. Weekly meetings are being held. The design and the financing are being addressed.

21/13.2 A Memorandum of Understanding has been sent to our partner for agreement. It is hoped to have a two-year window to ring-fence the land for the county to build an Aquatics Centre, and that planning permission can be sought in 2021.

21/13.3 Once the Memorandum of Understanding is signed, clubs will be informed of the location of the project. There will then be individual club consultation slots provided to gauge the possible uptake and use of the facility from the county's clubs. Possible use by the public and by Swim Schools will also have to be identified.

## **21/14 Report from the Swim England East Region Representative**

21/14.1 The Swim England East Region Management Board met on 13.12.20.

21/14.2 Since the previous Swim England Hertfordshire Management Board meeting, work has continued for the set-up of the Swim England East Region company. Charitable status was achieved, and the company commenced trading on 1<sup>st</sup> January 2021.

21/14.3 The Regional Operations Committee (ROC) will replace the Swim England East Region Management Board, with that present Management Board's members continuing until the ROC is established at a Special General Meeting in April. There will no longer be a representative from each county on the ROC (as is the case for the regional Management Board), but three members will be elected from nominations received - one from each of the six counties being possible (See Minute 21/06.3)

## **21/15 Any other business**

21/15.1 JP reported that some renewals of licences for swimming officials had been completed.



**21/15.2** GH advised that there will be an agenda item for the CDG meeting in 1<sup>st</sup> February to seek to establish what support clubs might be in need of, and what assistance the county might provide.

**21/16** **Next meeting**

21/16.1 The next meeting of the Swim England Hertfordshire Management Board will be on 1<sup>st</sup> April 2021 at 8pm, via Zoom.