



Swim England Hertfordshire

County Association of Swim England East Region

Minutes of the Club Development Group Meeting

1st February 2021

Present	Gareth Harper (GH)	Manager
	Jonathan Pope (JP)	Officials Co-ordinator/ West Quartile lead
	Nicola Rix (NR)	North Quartile lead
	Karen Huckle (KH)	Central Quartile lead
	Ian Mackenzie (IM)	Minutes

Also present	Sheila Mackenzie (SM)	County Secretary
	Bryan Thompson (BT)	County Chairman

21/01 **Opening remarks**

21/01.1 GH welcomed everyone to the meeting

21/02 **Apologies**

21/02.1 Helena Pretious-White (HPW) - East Quartile lead

21/03 **Declarations of conflict of interest**

21/03.1 None

21/04 **Previous minutes**

21/04.1 Minutes of 28th September 2020 were agreed.

21/05 **Matters arising**

21/05.1 There were no ongoing actions nor matters arising.

21/06 **Correspondence**

21/06.1 BT reported the initiation of a Hertfordshire Aquatics Coaching Network, by Andrew Woodhouse the Head Coach at Hoddesdon SC. BT and IM have been involved. A Facebook page has been set up for the network.

21/07 **CDG Support of clubs**

21/07.1 GH raised the question of what, if anything the CDG should be doing to support the clubs as the pandemic restrictions decrease.

21/07.2 Support to clubs for renewals with advice of Membership Categories was suggested.

21/07.3 It was acknowledged that clubs will have financial difficulties with loss of income from open meets and staff still to be paid.

21/07.4 It was acknowledged that clubs anticipate loss of membership, because of parental job losses etc. with the lack of ability to fund swimming.



- 21/07.5 There were no updates from quartiles.
- 21/07.06 What's App Group was set up successfully for Covid Liaison Officers. This has now broadened with discussion of other issues within the clubs.
- 21/07.07 It was suggested that the quartiles broadened the 'What's App' group to cover more clubs across the county. JP to produce questionnaire to circulate to all clubs to identify the issues.
- Action JP to produce questionnaire**
- 21/08 Officials Update**
- 21/08.1 JP carried out a survey for the county swimming officials, regarding their likely return to officiate, their requirement for additional training and their source of information regarding training provision.
- 21/08.2 Information was gleaned from the County Website but more email contact was requested.
- 21/08.3 56% of officials indicated that they would return to officiate.
- 21/08.4 Some licence renewals have been completed.
- 21/08.5 Questions on training – JP referred them to the national on-line training portal.
- 21/08.6 Referees will be able to sign-off competency via questions.
- 21/08.7 JP will write and cancel forum scheduled for 4th February and will provide a news item and update on the officials page on the County website.
- Action – JP to cancel Forum and produce news item on website**
- 21/09 SwimMark and Stronger Affiliation**
- 21/09.1 As at the end of December 2020 all Hertfordshire clubs intending to renew for 2021 were SwimMark or had completed Stronger Affiliation.
- 21/09.2 Brookmans Park SC has decided not to re-affiliate.
- 21/10 On-line courses**
- 21/10.1 Team Manager 1 is available on-line and Team Manager 2 will be available later this month.
- 21/11 Any other business**
- 21/11.1 There was none.
- 21/12 Date of next meeting**
- 21/12.1 Scheduled for 27th September 2021 but an additional meeting will be organised in two to three months' time to discuss results of survey.
- Action – GH to convene additional meeting**