



Swim England Hertfordshire

County Association of Swim England East Region

Minutes of the Club Development Group Meeting

28th September 2020

Present	Gareth Harper (GH)	Manager
	Jonathan Pope (JP)	Officials Co-ordinator/ West Quartile lead
	Nicola Rix (NR)	North Quartile lead
	Helena Pretious-White (HPW)	East Quartile lead
	Karen Huckle (KH)	Central Quartile lead
	Ian Mackenzie (IM)	Minutes

Also present	Sheila Mackenzie (SM)	County Secretary
	Bryan Thompson (BT)	County Chairman

20/01 **Opening remarks**

- 20/01.1 As this was GH's first meeting he asked IM to act as Chairman
- 20/01.2 IM asked everyone to introduce themselves

20/02 **Apologies**

- 20/02.1 Simon Lever – Finance Officer

20/03 **Declarations of conflict of interest**

- 20/03.1 None

20/04 **Previous minutes**

- 20/04.1 Minutes of 19th September 2019 were agreed

20/05 **Matters arising**

- 20/05.1 As they were historic, there were no matter arising

20/06 **Correspondence**

- 20/06.1 Nothing other than Covid-19 correspondence and matters covered by agenda items

20/07 **Officials update**

- 20/07.1 JP reported that he had signed off about eight J1 (Old style) as completed because assessment is no longer required.
- 20/07.2 Referees exams are on hold.
- 20/07.3 JP has not received any feedback regarding those who have taken the online J1 course
- 20/07.4 IM reported that the Timekeeper element is to be extracted from the online J1 so that clubs can still have stand-alone timekeepers



20/08 SwimMark/Stronger Affiliation

20/08.1 IM shared a spreadsheet showing 23 Hertfordshire clubs who have achieved SwimMark.

20/08.2 Another spreadsheet showed 10 clubs who are not SwimMark and who need to achieve Stronger Affiliation by the end of the year or be suspended from Swim England.

20/08.3 All but four are working towards achieving the status and the regional team are in constant contact to ensure that they do.

20/08.4 The four clubs yet to start the journey are:

Brookmans Park Swimming Club
Buntingford SC
Hartham Masters SC
St Albans Masters SC

20/08.5 BT pointed out that the Borough of Broxbourne Swim Squad were not on any of the lists. IM will get the omission sorted.

20/09 Online courses

20/09.1 IM reported that as well as the J1 course being online, Safeguarding, Time to Listen, Team Manager 1, all Assistant Coaches courses, and all but Water Polo Coaching courses are also on line. All Assistant Teacher and Teacher courses are also online.

20/09.2 The practical elements have started now that pools are opening with the support of regional staff locating suitable pools.

20/09.3 Water Polo Coaching and Team Manager 2 courses are expected online by the end of next month

20/10 County Development Weekend 2021

20/10.1 Current restrictions mean that the development weekend cannot be run as it has been in the past. A lot of discussion took place as to whether there could perhaps be various online courses, or make it a motivational weekend.

20/10.2 It was unanimously decided not to hold a development weekend in February 2021.

20/10.3 It was also decided that the holding of a development weekend would be reviewed as Covid-19 restrictions changed. A meeting can be called if required.

20/11 Reports from quartiles

20/11.1 There were none.

20/12 Any other business

20/12.1 There was none.

20/13 Date of next meeting

20/13.1 Scheduled for 1st February 2021