

Swim England Hertfordshire
Minutes of the Annual Council Meeting
3rd July 2019 – Welwyn Civic Centre

Present:

Officers

Mrs Jean Cook	Chairman and Past President
Mr Simon Lever	Finance Officer
Mrs Sheila Mackenzie	Secretary and Past President

Management Board Members

Mrs Jackie Harvey	Disability Manager
Mr Ian Mackenzie	Past President
Mr Jonathan Pope	Swimming Officials' Co-ordinator
Mr Jonn Sandon	
Mr Bryan Thompson	Swimming Manager

President

Mrs Janet Warrington	Hoddesdon SC
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President Elect

Mr Thomas Brennan	Aqualina SSC
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Past Presidents

Mr Charles Dainton
Mr Murray Devine
Mrs Karen Huckle
Mr George Kent
Mr Derek Milton

Delegates from the following clubs:-

Aqualina SSC
Berkhamsted SC
Bishops Stortford SC
Harpenden SC
Hatfield SC
Hertford SC
Stevenage SC
Verulam ASC
Ware SC

Also present

Mr Andrew Ellis (City of St Albans ASC)	Long service awardee
Miss Louise Hughes (Hitchin SC)	Long service awardee
Miss Emma Malcolm (Ware SC)	Long service awardee
Mrs Helen Malcolm (Ware SC)	Long service awardee
Mrs Fiddes	County colours
Miss Louise Fiddes (Hatfield SC)	County colours awardee

Apologies

Mr Ian Bays	Past President
Mr Mick Boon	Past President
Mr Grant Chivers	Past President
Mrs Janet Gardiner	Past President
Mr Stan Freeman	Past President
Mr Craig Hunter	Past President
Mr Geoff Wood	Past President
Welwyn Garden SC	

Before the start of the meeting a minute's silence was observed in memory of

Mr Robert Fouracres - Stevenage SC and Past President

19/1 Welcome

- 19/1.1 The Chairman, Jean Cook, welcomed everyone to the meeting, and introduced the officers.
- 19/1.2 The Chairman reminded everyone of the correct procedures for the conduct of the Council.

19/2 Apologies

- 19/2.1 Apologies were received as shown above.

19/3 Minutes of the Annual Council Meeting held on 4th July, 2018

- 19/3.1 The minutes of the Annual Council Meeting on 4th July, 2018 were accepted as a true record.

19/4 Matters arising from the minutes

- 19/4.1 None

19/5 Annual Report 2018-19

- 19/5.1 Copies of the Annual Report had been distributed and were also available at the meeting. The report was considered at this point.
- 19/5.2 There were no questions.
- 19/5.3 The Chairman thanked the contributors to the report, and the Secretary for its compilation.
- 19/5.4 The Annual Report was accepted.

19/6 Financial report

- 19/6.1 Copies of the Annual Accounts for the year 1st April 2018 to 31st March 2019 had been distributed and were also available at the meeting.

The accounts have been agreed by the Management Board, but the accounts are not yet inspected by the independent financial examiner.
- 19/6.2 The Finance Officer, Simon Lever, commented on various figures.
- 19/6.3 Bryan Thompson (Swimming Manager) pointed out that the incorrect logo was on the Annual Accounts. This will be corrected.
- 19/6.4 Andrew Ellis (City of St Albans ASC) asked whether Swim England provided any funding towards the cost of re-branding. In reply Ian Mackenzie (Swim England Director) said that re-branding was the decision of the county, following the incorporation of the national governing body. The decision was taken to align the county name with the region and the national governing body, thus providing a corporate image. Most counties had retained their ASA name, however Hertfordshire's lead was now being followed by other counties.
- 19/6.5 Bryan Thompson (Swimming Manager) asked about any costs of medals for diving competitions. Simon Lever advised where this cost was shown in the accounts.
- 19/6.6 The Annual Accounts for the year 1st April 2018 to 31st March 2019 were unanimously approved, subject to inspection by the independent financial examiner.

19/7 Alterations to rules and conditions

- 19/7.1 There were no rule changes.
- 19/7.2 The Chairman said that cosmetic/tidying changes had been made to reflect the changes needed owing to the national governing body's name change to Swim England. The county's own name change was also addressed.

19/8 Awards

- 19/8.1 **Long service awards:** Jonathan Pope explained the criteria and the process for these awards. Silver pins are presented for seven years' service to the county as a volunteer, official and/or committee member. Gold pins are presented for twelve years' service. This following awardees had been invited to receive their

Subject to approval at Annual Council Meeting 2020

awards at this meeting.

Silver pin:

Pam Bays, Peter Bays, Jeanette Binns, Shirley Burns, Andrew Ellis, Louise Hughes, Karen Lawson, Patrick Mahon, Emma Malcolm, Helen Malcolm, Andy Meakins, Jane O'Brien, Jonathan Pope, Helena Pretious-White, Keith Seyde, Mark Strakosch and Janet Warrington

Gold pin:

Mark Horrod, Karen Huckle, Deborah Huggett, Graham Huggett, Roger Page, Chris Sage, Martin Williams and Gary Wright

Those who were present received their pins from Janet Warrington, Swim England Hertfordshire President.

19/8.2 **County colours:**

Murray Devine explained the county colour awarding process and the criteria for their achievement.

Jackie Harvey, as Swim England Hertfordshire Disability Manager, gave the citation for the Para Swimming athlete Louise Fiddes (Hatfield SC). Janet Warrington presented Louise with her certificate and her full colours.

Bryan Thompson, as Swim England Hertfordshire Swimming Manager, gave the citation for Harry Constantine, Nathan Hughes and Luke Turley (Hatfield SC). These athletes were awarded full colours.

19/8.3 **Annual awards**

- a) **Roy Rogers Memorial Trophy** – The Roy Rogers Memorial Trophy is awarded annually to the Hertfordshire person, team or club who has made a significant contribution to the sport of swimming.

Ian Mackenzie read a citation for the recipient.

This year the Roy Rogers Memorial Trophy is awarded to Bryan Thompson, in recognition of his great service to his club, his athletes, the county, and to the sport of swimming.

- b) **Wilkinson Sword** – The Wilkinson Sword is awarded annually for achievement in the sport of swimming.

There were no nominations this year for this award.

- c) **President's Plate** – The President's Plate is awarded annually, at the sole discretion of the President, for conspicuous service to Swim England Hertfordshire.

The recipient this year is Jane O'Brien.

19/9 **Installation of the President for 2019-2020**

19/9.1 Janet Warrington reflected on her year of office as President of Swim England Hertfordshire

19/9.2 Tom Brennan, the Swim England Hertfordshire President for 2019-20, received the chain of office from Janet Warrington. In his first duty as President, Tom presented Janet with her Past President's pin and a certificate.

19/10 **Election of Management Board members**

19/10.1 Jonathan Pope and Jonn Sandon had been co-opted to the Management Board during the year. Their appointments were ratified.

19/10.2 The following were nominated in accordance with Rule 15.5.

Voting was not necessary as the number of nominations did not exceed the vacancies. The following were elected:-

To remain in office until Council 2020

Jonathan Pope

Three vacancies

To remain in office until Council 2021

Three vacancies

To remain in office until Council 2022

Jackie Harvey

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Jon Sandon

Bryan Thompson

One vacancy

19/11 Election of officers and managers

19/11.1 The following were nominated in accordance with Rule 15.5.

Voting was not necessary as the number of nominations did not exceed the vacancies. The following were elected:-

To remain in office until Council 2020

Club Development Group Manager

No nominations received

To remain in office until Council 2022

Chairman

Jean Cook

Disability Manager

Jackie Harvey

Synchronised Swimming Manager

Tom Brennan

Water Polo Manager

No nominations received

19/12 Appointment of an independent financial examiner

19/12.1 Bruce Weir ACA was appointed as the independent financial examiner.

The meeting closed at 8.50pm, with thanks to those who attended.