

Minutes subject to approval at the next meeting

## **HERTFORDSHIRE AMATEUR SWIMMING ASSOCIATION**

### **Club Development Group**

**Minutes of the meeting held at the Welwyn Civic Centre on Wednesday 20<sup>th</sup> January 2016 at 8pm**

#### **Persons Present**

Karen Lawson	KL
Sheila Mackenzie	SM
Ian Mackenzie	IM
Karen Huckle	KH
Helena Precious-White	HPW
Nicola Rix	NR

#### CDG16/1     **Welcome**

KH opened the meeting and welcomed all the attendees

#### CDG16/2     **Apologies for absence**

Apologies were received from Shirley Burns, Jon Pope, Leanne Brace and Grant Chivers

#### CDG16/3     **Minutes**

The minutes were approved from the November meeting.

#### CDG16/4     **Matters arising**

There were no matters arising. 15/74 KL would cover this in funding. 15/76 LB still looking into club captains course through IoS.

#### CDG16/5     **Correspondence**

KL had received confirmation from BDC that 4 out of the 6 applicants for the level 2 coaching qualification funding had passed the course. The certificates had been received and the funding request for the 4 courses sent to GC. KL had rcvd funding applications from Harpenden for a level 1 coaching course and from Tring SC for 3 Safeguarding courses.

#### CDG16/7     **Funding for courses/CPDs**

KL confirmed that applications had been rcvd from Harpenden and Tring. NR asked if the funding from the county covered teaching swimming courses. IM stated that funding was only available for coaching qualifications.

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CDG16/8      **Development/Budget Plan**

IM informed the committee that they needed to look at a new 2016/17 development plan. He suggested that this should be discussed at the CDG meeting in March. IM would create a document for discussion. JP through IM had suggested that officials who contributed to county galas had their re licensing fees paid for by the county. HPW wondered if this would create a greater work load for little return.

CDG16/9      **swim21**

NR was able to confirm that Ware were working hard to complete swim21 application before the end of 2016. Leanne Brace was due to hold a swim21 workshop at the County Conference.

CDG16/10     **Regional Club Development**

IM informed the committee that the East ASA Chairman would be attending a National meeting of all 8 regional chairs. Also that the East ASA were advertising for a part time admin assistant to assist the licensing panel. The county had received an application from a new swimming club, Lea Valley run by Kelly Dunn.

CDG16/11     **County Conference 2016**

IM and Leanne Brace had created a flyer to advertise the weekend. This had been successfully incorporated into the County Championship programmes. The Herts ASA web and Facebook pages had all been updated with all the information. HPW had drafted an email which would be used by the leads in the 4 quarters of the county to make contact with clubs to high light all the clinics and workshops available. IM had invited several pool operators to the AOE workshop, there would be a fee of £50 for any non Herts ASA members. SM stated that there would be no food this year but confirmed there would be teas and coffees. KL would arrange the cover for the 2 days for the information desk. IM asked that we ensured all disciplines were included in any corresponding. KL had updated the Herts notice board with all the information to display at the County Championships and had found a volunteer to man an information desk.

CDG16/12     **Any Other Business**

None

CDG16/13     **Dates of Future Meetings**

5<sup>th</sup> June, 12<sup>th</sup> Sept, 3<sup>rd</sup> Nov 2016