

**Hertfordshire ASA**  
**Minutes of the Annual Council Meeting**  
**19<sup>th</sup> July 2010 – White Hill Centre**

Present:

Officers

Mr Ian Watson	Chairman and Past President
Mr Grant Chivers	Finance Officer (Hitchin)
Mrs Sheila Mackenzie	Association Secretary and Past President

Management Board members

Mrs Jean Cook	Past President
Mrs Jane Evans	Past President
Mr Philip Jackson (Harpenden SC)	
Mr Ian Mackenzie	Past President
Mr Derek Milton (Welwyn Garden SC)	President and Education Manager
Mr Bryan Thompson (Harpenden SC)	Swimming Manager
Mr John Wardley (Ware SC)	

Past Presidents

Mrs Karen Huckle  
Mrs Rosemary Nodder  
Mrs Barbara Scorer

Delegates

Mr Kevin Binns (Bushey ASC)  
Mr Kevin Cotton (Hitchin SC)  
Mr Charles Dainton (Hemel Hempstead SC)  
Mr Mark Horrod (Hemel Hempstead SC)  
Mrs Joan Keevill (Hemel Hempstead SC)  
Mrs Sheila Williams (Broxbourne SC)  
Mr Glen Williams (Broxbourne SC)

Also present:

Ms Alexandra Belson (Beaumont DA)  
Mrs Margaret Carrier (Hertford SC)  
Mr George Kent (Berkhamsted Barracudas SC)

Apologies received:

Mr Mick Boon	Past President
Mr Dave Cook	Past President
Mr Stan Freeman	Past President
Mr Craig Hunter	Past President

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**10/1 Welcome**

10/1.1 Ian Watson welcomed everyone to the meeting and explained that the date of the meeting had had to be changed because of refurbishment work on the Welwyn Civic Centre, and the difficulty in finding an alternative venue. He introduced the officers and the president to those present

10/1.2 Ian Watson also reminded everyone of the correct procedures for the conduct of the Council, and confirmed that there was a quorum.

**10/2 Apologies**

10/2.1 Apologies were received as shown above.

**10/3 Minutes of the Annual Council Meeting held on 1<sup>st</sup> July, 2009**

10/3.1 The minutes of the Annual Council Meeting on 1<sup>st</sup> July, 2009 were accepted as a true record.

**10/4 Matters arising from the minutes**

10/4.1 None

**10/5 Annual report 2009-10**

- 10/5.1 Copies of the annual report had been distributed, and the report was considered at this point.
- 10/5.2 Paragraph 6 on page 3 Ian Mackenzie said that he wished to express the appreciation of the county for the tremendous work which Ian Watson, supported by his wife, Mary, has done in support of swimming in Hertfordshire over many years. In the last four years Ian has, as chairman, worked hard to establish the correct and effective administration of swimming in the county, and has also, for much of this time, fulfilled the role of Association Secretary too - all this in spite of poor health. The county records its grateful thanks to Ian.
- 10/5.3 Page 5 – swim21 Joan Keevill asked whether, in view of the withdrawal of the government's Free Swimming initiative, the county's clubs would still be receiving the valuable support of the County Swimming Co-ordinator, Leanne Brace, who she felt had been fantastic in the support she had provided to Hemel Hempstead SC. Ian Mackenzie said that information as to the direction to be followed by the ASA was at present strictly confidential to the ASA Board, since the ASA staff need to be informed of their position, and the correct procedures must be followed with respect to them. The regional Finance Managers will have a meeting this Wednesday and the regional chairmen have a meeting on Saturday. No further statement will be possible until the staff are fully informed.
- 10/5.4 Page 5 – Education Joan Keevill said that the funding provided for courses was much appreciated, but she expressed concern that a Level 2 course required for swim21 had been cancelled recently. She also questioned the duration of some courses. In reply, Ian Mackenzie said that only three candidates had applied for the course, so it was cancelled. With regard to the course duration, he suggested that on-line courses might provide the answer. He suggested that the ASA Club Conference to be held in October would be a very good way of expressing these matters of dissatisfaction.
- 10/5.5 The annual report was accepted.

## **10/6 Financial report**

- 10/6.1 A Summary of Accounts for the period 1<sup>st</sup> April, 2009 – 31<sup>st</sup> March, 2010 had been received from the Finance Officer, Grant Chivers.

Grant commented further:-

The accounts do not reflect all the income /expenditure for the swimming championships since these are held at the end of the financial year. Changes are in progress for the 2011 championships to turn this year's deficit back into a surplus.

A rebate of 25% of the Hertfordshire ASA capitation fee was provided to all swim21 clubs.

Clubs can apply for project funding on a pound-for-pound basis from the development fund. No funding has been paid out so far as the projects are not completed. Some funding has been authorised however.

That clubs might like to consider purchasing items collectively to save costs e.g. transport hire costs.

Grant thanked Ian Watson for his support within the Management Board Advisory Group.

- 10/6.2 Joan Keevill asked for the reason for the deficit on the swimming championships. Bryan Thompson, as Swimming Manager, said that the hire cost of the pool for the Saturday morning sessions had been huge. The morning sessions had been used to avoid the access difficulties, with the public leaving the pool and the county coming in. Food costs had increased this year too because of the extra sessions on the Saturdays. The huge entry numbers had resulted in the extra middle Saturday sessions being provided.
- 10/6.3 The Summary of Accounts document was accepted, with thanks to Grant Chivers for his work on the accounts.

## **10/7 Alterations to rules and conditions**

- 10/7.1 No comments were received on the changes made by the Management Board to:-

Conditions for the Open Water Championships and Competitions

Records

Conditions for the Diving Championships

## **10/8 Awards**

- 10/8.1 a) Roy Rogers Memorial Trophy – The Roy Rogers Memorial Trophy is awarded annually to the Hertfordshire person, team or club who has made a significant contribution to the sport of swimming.  
The recipient this year is Charles Dainton (Hemel Hempstead SC). Derek Milton, our county president, read the citation and presented the trophy and a certificate to Charles.
- b) Wilkinson Sword – The Wilkinson Sword is awarded annually for achievement in the sport of swimming.  
There were no nominations this year.
- c) President's Plate – The President's Plate is awarded annually, at the sole discretion of the president, for conspicuous service to the Hertfordshire ASA.  
The recipient this year is John Wardley (Ware SC). Derek Milton, our county president, presented the plate and a certificate to John.

**10/9 Election of a Life Vice-President**

10/9.1 The Management Board proposed to Council that Craig Hunter be elected as a Life Vice-President. Ian Watson read a citation which recognised the contribution that Craig has made to the sport of swimming, not only in Hertfordshire, but nationally and internationally. Council was unanimously in favour of the proposal, and Craig Hunter was duly elected as a Life Vice-President of Hertfordshire ASA.

**10/10 Installation of the President for 2010-2011**

10/10.1 Derek Milton spoke of his great enjoyment of his presidential year, and hoped that the new President, George Kent, would have an enjoyable experience as the President for the coming year. The new President then received the chain of office, and, in his first duty as President, George presented Derek with a certificate and his Past President's medal.

**10/11 Election of Management Board members**

10/11.1 Voting was not necessary as the number of nominations did not exceed the vacancies available. The following were elected:-

To remain in office until Council 2011 – Mark Horrod (Hemel Hempstead SC)

To remain in office until Council 2013 – Jean Cook (Past President)

- Philip Jackson (Harpenden SC)

- Bryan Thompson (Harpenden SC)

10/11.2 One vacancy remains for the period to Council 2011, and two vacancies remain for the period until Council 2013.

**10/12 Election of officers and managers**

10/12.1 No nominations were received for the post of chairman until Council 2013

10/12.2 Sheila Mackenzie (Hoddesdon SC), as the only nomination, was elected, without voting being necessary, as Association Secretary until Council 2012.

10/12.3 Sheila Mackenzie (Hoddesdon SC), as the only nomination, was elected, without voting being necessary, as Trophies Officer until Council 2011.

10/12.4 Alexandra Belson (Beaumont DA), as the only nomination, was elected, without voting being necessary, as the Diving Manager until Council 2011.

10/12.5 Ian Watson expressed his disappointment that there were no nominations for the post of chairman. He said that tonight's meeting marked the end of his personal involvement with the Management Board of the Hertfordshire ASA. He thanked all those who he had had the pleasure of working with over the years, and wished the association every success in the future.

**10/13 Appointment of an independent financial examiner**

10/13.1 Bruce Weir ACA was appointed as the independent financial examiner.

**10/14** The meeting closed at 8.55pm, with thanks to the scrutineer, Jean Cook.

At the close of the official ACM business the ASA East Region President, Sheila Mackenzie, presented a regional silver pin to Ian Watson in recognition of his service to the sport.